

RECYCLE IT!



Acceptable

CPO-Green Bar & Laser	Window Envelopes
White Letterhead	Newspaper & Magazines*
White Copy Paper	Glossy Paper*
White Typing Paper	Pamphlets
White Bond PC Paper	Greeting Cards
Color Paper	File Folder
NCR-Business Forms	Adding Tape

Not-Acceptable

Carbon Paper or Forms
 Coated Fax or Copy
 Food Wrappers & Containers
 Padded Paper
 Tyvek
 Kitchen & Restroom Waste
 *Special Restrictions

***** Staples and Paper clips are acceptable on paper**